

*The Corporation of the Township of Plummer Additional*

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

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**Minutes: November 18, 2020**

Regular Council & Planning Act Public Meeting

Bruce Station Hall

If you plan on attending – please note new procedures to help prevent the spread of COVID-19;

- You will need to call the Township number 705-785-3479 in advance of 12:00 noon by the day of the meeting to register to attend and answer a series of COVID-19 related screening questions.
- Face Masks covering your nose and mouth will be required to be worn by all attendees for the duration that you are in the Hall.
- You will need to maintain a 2 meter separation at all times
- Hand sanitizing is required upon entry to the hall.
- We will require you to sign in (bring your own pen or use the one provided at your own risk as it will not be sterilized between uses) with a daytime phone number for contact tracing.
- Please note that washroom use is at your own risk as they will not be staffed for cleaning between uses during meetings.
- As there is a limit on attendee numbers, please contact the office at the above number prior to 12:00 pm on the day of the meeting if you plan on attending.

We thank you for your cooperation and respect for the safety of others.

Call to Order 6:00 pm

Present: Mayor: Beth West; Councilors: Mike Jones, Kelly Warwick, Keith Hoback

Staff: Deputy Clerk/Treasurer: Gina Marie Wilson; Roads Working Foreperson: Kelly Belisle-Greer

Absent: Councilor: Boris Koehler

By Phone: Planner: Chris Jones; Mike Cristello – Agent for Kristi Plastino; Murray Gibbons

Public Meeting – Planning Act/Committee of Adjustment:

Planner Chris Jones & Mike Plastino were called by the Deputy-Clerk to join the meeting:

1. Minor Variance: Plastino, Kristi (Mike Cristello Agent) 280 Lane 12 (Finlayson Rd-Rock Lake)

**ResIn 2020-254**

**Mike Jones**

**Beth West**

**BE IT RESOLVED THAT** this Council hereby approves application from Kristi Plastino #A-02/2020 for lands legally described as Part 4, PCL 5175 ACS, Plan AR-390, located at 280 Lane 12, Finlayson Road (Rock Lake area) in Part Lot 9 BRKN NPT, Concession 6, Township of Plummer Additional to construct an attached deck with a floor area of 22.3 m<sup>2</sup> and an addition to an existing storage building having an area of 4.5 m<sup>2</sup>;

**AND FURTHER THAT** the Minimum Rear Yard (Shoreline Setback) for Lots Abutting Water shall be 14.9 m to the attached deck and 18.6 metres to the existing dwelling;

**AND FURTHER THAT** the Maximum Lot Coverage shall be 11.1 % for the dwelling/deck (Main Building) and 3% for the storage building (Accessory Building);

**AND FURTHER THAT** this approval is subject to noted conditions as identified in the Notice of Decision for Application A-02/2020. CARRIED

Mike Plastino left the meeting at this time. Murray Gibbons was called to join the meeting.

## 2. Zoning Amendment By-Law 2020-48: Great Lakes Land &amp; Farm – 27 Hoath Street

ResIn 2020-255 Kelly Warwick Keith Hoback

**WHEREAS** Great Lakes Land and Farm has submitted a Zoning -By-law Amendment application with respect to lands described legally as Part 1, Plan 1R-13511, Lot 4 and Part of Lots 5 and 6, Plan 399, located in Part Lot 4, Concession 1 (Plummer) in the Township of Plummer Additional (27 Hoath Street), and;

**WHEREAS** Chris Jones, Municipal Planner, has reviewed the application and has made recommendations;

**BE IT RESOLVED THAT** this Council gives three readings and approves By-Law 2020-48 being a By-law to amend by-law 2013-13 as follows:

1. Schedule 'A', to Zoning By-law No. 2013-13 as amended, is further amended by zoning lands described legally as Part 1, Plan 1R-13511, Lot 4 and Part of Lots 5 and 6, Plan 399, located in Part Lot 4, Concession 1 (Plummer) in the Township of Plummer Additional from the Residential Low Density (R1) Zone to the Residential Low Density Exception (R1-1) Zone as shown on Schedule A-1 attached hereto;
2. And Furthermore, Section 6.6 to Zoning By-law 2013-13 as amended, is further amended by adding the following new sub-section after Section 6.6:
  - a. 6.6.1 Residential Low Density Exception (R1-1) Zone
3. Notwithstanding Section 6.4 of Zoning By-law 2013-13 as amended, on lands described legally as Part 1, Plan 1R-13511, Lot 4 and Part of Lots 5 and 6, Plan 399, located in Part Lot 4, Concession 1 (Plummer) and located in the R1-1 Zone, the following regulations shall apply:
  - a) Minimum Lot Area: 1,800 m<sup>2</sup>
  - b) Minimum Lot Frontage: 33 meters
4. Furthermore, notwithstanding Section 4.1.11, an existing accessory building shall be permitted prior to the establishment of a dwelling, but such structure shall not be increased in floor area until such time that a dwelling has been constructed. CARRIED

Chris Jones, Murray Gibbons and Terry Shuttleworth left the meeting at this time.

## 3. Close COA Meeting

ResIn 2020-256 Mike Jones Kelly Warwick

**BE IT RESOLVED THAT** this Council adjourns the Planning/Committee of Adjustment meeting. CARRIED

1. ADDENDUM TO THE AGENDA

ResIn 2020-257 Mike Jones Keith Hoback

**BE IT RESOLVED THAT** this Council approves the Addendum to Agenda as follows:

- a) Tree Removal at Cloudslee Cemetery under item 14 b). CARRIED

2. DECLARATION OF PECUNIARY INTEREST3. Municipal Staff Report – Roads

- a) Roads Working Foreperson Report
  - i. Oct 10<sup>th</sup> – Nov. 12<sup>th</sup>

ResIn 2020-258 Keith Hoback Kelly Warwick

**BE IT RESOLVED THAT** this Council declares truck #10 (2010 Silverado) surplus to the needs of the Township and directs staff not to include it as a trade in the tender for a new truck in 2021. CARRIED

- minimum bid to be \$1000, as directed by council

b) EARS – Mtg Minutes Sept. 16<sup>th</sup>.

c) LEA Consulting - Rydal Bank Bridge -Hwy 639

**ResIn 2020-259                      Mike Jones                      Keith Hoback**

**WHEREAS** LEA Consulting Ltd. has sent out a notice of Study – Design Built Read DBR package for the replacement of the Thessalon River Bridge on Hwy 638 in Rydal Bank; Council directs staff to write to MTO about salvaging the bridge. CARRIED

d) Tree removal – resIn

**ResIn 2020-260                      Kelly Warwick                      Mike Jones**

**WHEREAS** some trees require removal by a professional tree service;

**BE IT RESOLVED THAT** this Council approves the quote of Superior Tree Works in the amount of \$1,638.50 (incl. taxes) to complete the following under the direction of the Roads Working Foreperson: dismantle two Aspen trees; prune six Oak trees; chip all brush; cut logs into firewood; remove 3 additional birch trees and one large limb from an oak; quote includes traffic control plans, set up & flag person. CARRIED

- The RWF noted that this work will be done on Old Mill Beach Road, South side

e) Clark's Bridge – to confirm public input gathering options

- Council would like to see a survey go out with the 2021 February tax bills

Kelly left the meeting at 7:20 p.m.

4. PUBLIC PRESENTATIONS:

5. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

a) October 19, 2020 (Special)

b) October 21, 2020 (Regular)

**ResIn 2020-261                      Beth West                      Keith Hoback**

**BE IT RESOLVED THAT** this Council approves the Minutes of October 19<sup>th</sup> and October 21<sup>st</sup>, 2020. CARRIED

REPORTS:

MUNICIPAL STAFF REPORT'S continued:

6. Planning & By-law Enforcement (K. Morris)

a. Building Permit Summary November 5, 2020

- Council requested that staff provide information for developing permit fees

7. Clerk/Treasurer/Tax Collector ~ (V. Goertzen-Cooke)

a. 2021 Ontario Municipal Partnership Fund (OMPF)

b. ICIP Covid-19 Resilience Infrastructure Stream Funding – up to \$100,000 -Due Dec 21

**ResIn 2020-262                      Keith Hoback                      Mike Jones**

**BE IT RESOLVED THAT** this Council authorizes a submission to the Investing in Canada Infrastructure Program (ICIP) – COVID-19 Resilience Infrastructure Stream for the retrofit, repair and upgrade of the Municipal Administrative Building. Staff to engage the services of Ergo Office as previously approved. CARRIED

c. Inclusive Community Grants Program – Seniors – up to \$60,000 – Due Dec 21

**ResIn 2020-263                      Kelly Warwick                      Mike Jones**

**WHEREAS** the Ministry for Seniors and Accessibility has announced an Inclusive Community Grants Program to create physical and social environments that support independent and active living, and;

**WHEREAS** the project must address one or more of the World Health Organizations eight age-friendly

community domains;

**BE IT RESOLVED THAT** this Council authorizes staff to work with the Dr. Trefry Centre and/or the Seniors Advisory Committee to develop a proposal. Proposal to be presented at the Dec. 2<sup>nd</sup> Council meeting. CARRIED

d. National Disaster Mitigation Program – Due Dec 1

**ResIn 2020-264      Mike Jones      Keith Hoback**

**WHEREAS** the National Disaster Mitigation Program has announced a round of funding with up to 50% of Federal Funding for: Flood risk assessments, Flood mapping, Flood mitigation plans and Non-structural flood mitigation projects;

**BE IT RESOLVED THAT** this Council approves staff to apply for funding under item 1: Flood Risk Assessments and item 4: Non-structural Flood Mitigation Projects. CARRIED

e. Seniors Advisory Committee – Anne Cranston

**ResIn 2020-265      Keith Hoback      Mike Jones**

**BE IT RESOLVED THAT** this Council appoints Anne Cranston to the Seniors and Persons with a Disability Advisory Committee. CARRIED

f. FCM- Universal Broadband Fund - no action required at this time

8. Community Fire Safety

a) Update from Town – re; Fire By-law enforcement: not available at the time of the meeting

9. Community Emergency Management Program ~ (M. Jones)

a) HIRA – Hazard Identification & Risk Management

b) CI - Critical Infrastructure

**ResIn 2020-266      Mike Jones      Keith Hoback**

**WHEREAS** the Hazard Identification Risk Assessment and Critical Infrastructure ListI have been reviewed by staff, Alternate CEMC Grahame Gordon, CEMC Mike Jones and Council;

**BE IT RESOLVED THAT** this Council approves the 2020 Hazard Identification and Risk Assessment (HIRA) and the 2020 Critical Infrastructure List (CI) as presented. CARRIED

c) Emergency Plan – under by-laws

d) Emergency Program – under by-laws

e) Community Safety & Well-Being Plan - deferred

f) Annual Exercise – did you still want one?

- Council declined the Annual Exercise at this time

g) Training – M. Jones – status.

- M. Jones indicated that we are currently non-compliant but that training isn't being offered

h) Bins @ the Hall – M. Jones – status

- M. Jones has indicated that the bins are still to be reviewed
- Staff was directed to get a supply of 300 masks as a starting point for PPE/COVID-19 protection in the event of an emergency

#### COMMITTEE REPORTS:

11. Health & Health Centre ~ (B. Koehler)

a) Algoma Public Health – refund \$1,453.18

12. Recreation ~ (B. Koehler)
13. Tri-Neighbours & Waste Management ~ (B. Koehler)
  - a) Status of offal from abattoir acceptance at Tri-Neighbours Waste Site – no comment available at this time
14. Cemetery ~ (Keith Hoback)
  - a) Maps – K. Hoback
    - the next committee meeting will be Tuesday December 8<sup>th</sup>, 2020
  - b) Tree Removal @ Cloudslee Cemetery

**ResIn 2020-267                      Mike Jones                      Keith Hoback**

**WHEREAS** some trees require removal by a professional tree service at the Cloudslee Cemetery;

**BE IT RESOLVED THAT** this Council approves the quote of Superior Tree Works in the amount of \$1,000.00 (plus taxes) to complete the following under the direction of the Roads Working Foreperson: to remove the dead Spruce; to climb and rig down defective Black Locust. **CARRIED**

15. Library, Parks & Hall ~ (B. West)
  - a) Sno Glyders – request for hall in 2021

**ResIn 2020-Defeated                      Kelly Warwick                      Keith Hoback**

**WHEREAS** Council has passed resolution 2020-190 on August 19, 2020 to not rent out the hall until further notice due to Covid concerns, and;

**WHEREAS** the Sno Glyders have requested the use of the hall in the New Year for the Easter Seals Snowarama/Poker Ride on January 30, 2021.

**BE IT RESOLVED THAT** this Council approves the rental of the Hall. **DEFEATED**

- b) Library monthly financials Oct
- c) Library Minutes Nov 12<sup>th</sup> : not available at the time of the meeting

16. Health and Safety ~ (M. Jones)
17. Personnel:
  - a) CUPE Negotiations – Agreement expected for the Dec. meeting.
18. Other:
  - a) HNCEA – Minutes Oct 29, 2020
  - b) HNCEA – K Hoback
    - is preparing a letter to Starlink as a test site for the beta version in the new year
  - c) Nov. 10 BAC Minutes
  - d) Appoint Keith Hoback to the Board for HNCEA (resIn) – *full appointment by-law to the Dec 2<sup>nd</sup> mtg.*

**ResIn 2020-268                      Mike Jones                      Kelly Warwick**

**BE IT RESOLVED THAT** this Council nominates Keith Hoback to the HNCEA Board. **CARRIED**

19. **UNFINISHED BUSINESS:**

20. **NEW BUSINESS:**

21. **DISBURSEMENTS & Financials:**

- a) Expenditures October 1- 31, 2020

**ResIn 2020-269                      Keith Hoback                      Mike Jones**

**BE IT RESOLVED THAT** this Council authorizes payment of the following expenditures for October 1-31, 2020: General - \$187,461.10; Health Center - \$3,477.59. **CARRIED**

- b) Monthly Financial Statements

22. **BY-LAWS:**

- a) Emergency Response Plan (#49)
- b) Emergency Management Program (#50)

**ResIn 2020-270 Kelly Warwick Mike Jones**

BE IT RESOLVED THAT this Council gives three readings and passes the following by-laws as amended: 2020-49 Emergency Response Plan; 2020-50 Emergency Management Program. CARRIED

23. **NOTICE OF MOTIONS**24. **MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS)**25. **CLOSED SESSION:**26. **CONFIRMATORY BY-LAW**

**ResIn 2020-271 Keith Hoback Kelly Warwick**

BE IT RESOLVED THAT this Council gives three readings and approves By-Law No. 2020-51, being a by-law to confirm the proceedings of the meeting(s) held prior to and on Nov 18, 2020. CARRIED

27. **ADJOURNMENT:**

**ResIn 2020-272 Mike Jones Keith Hoback**

BE IT RESOLVED THAT this Council adjourns the Meeting at 9:08 pm to meet again on December 2, 2020 or at the call of the Mayor. CARRIED

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Mayor ~ Beth West

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Deputy Clerk/Treasurer ~ Gina Marie Wilson

*Next Regular Council Mtg – December 2, 2020 @ 6:00 pm @ Bruce Station Hall*

**Acronyms:**

@ = at

ADSSAB – Algoma District Social Services Administration Board

AGM – Annual General Meeting

AHPS – Arthur Henderson Public School

AODA – Accessibility for Ontarians with Disabilities Act

CBO – Chief Building Official

CEMC – Community Emergency Measures Committee

CERB – Central Emergency reporting Bureau

CF- Carry Forward

CFSO- Community Fire Safety Officer

CUPE - Canadian Union of Public Employees

EARS – East Algoma Roads Superintendents

FYI – for your information

Fed Nor – Federal Economic Development for Northern Ontario

FONOM – Federation of Northern Ontario Municipalities

Frd – forwarded from prior meeting

HNWDRRC - Huron Northwest Doctor Recruitment & Retention Committee

ICIP Investing In Canada Infrastructure Program

OCIF – Ontario Community Infrastructure Fund

OGRA – Ontario Good Roads Association

OMB – Ontario Municipal Board

OMAFRA – Ministry of Agriculture, Food & Rural Affairs

OPP – Ontario Provincial Police

Orig. - Original

OTF – Ontario Trillium Foundation

POA – Provincial Offences Act

Min. - Ministry

MNR – Ministry of Natural Resources

MAH – Ministry of Municipal Affairs

MOU – Memorandum of Understanding

MPAC – Municipal Property Assessment Corporation

Mtg - Meeting

MTO – Ministry of Transportation

MWRC – Municipal Waste & Recycling Consultants

N/A – not applicable

POA – Provincial Offences Act

RBC – Royal Bank of Canada

Reg. - registration

Rep – Representative

ResIn – Resolution

RFQ – Request for Quote

ROMA – Rural Ontario Municipal Association

RWF – Road Working Foreperson

SSM – Sault Ste. Marie

TMM – The Managed Municipality

TSSA – Technical Standards and Safety Authority

TWSP - Township